



## Overseas Student Conditions of Entry, 2009

1. The student or the Parent/Guardian of the student shall pay to the College such fees and charges for the maintenance of and for the supply of goods and services to the student as shall be fixed by the College Council from time to time.
2. All fees and charges shall be payable in advance at times to be determined by the College Council. Unless the College Council determines otherwise, the student will not be permitted to enter the College at the beginning of any term until such fees and charges are fully paid.
3. A binding agreement is created upon acceptance by the student of the offer of a place at the College and the payment of the initial sum requested. The tuition fees for a full fee-paying student, 2009, are:

Item	Primary	Secondary	VCE/VCAL
Fees	A\$9,209	A\$10,545	A\$11,645
Levies	A\$800	A\$1,000	A\$800
Other	A\$200	A\$200	A\$200
Total Fees	A\$10,209	A\$11,745	A\$12,645

In the event that the student cancels his/her enrolment at the College prior to the commencement of a course, one term's fees at the ruling rate shall not be refunded to the student unless the student, through no fault of his/hers, is refused the requisite Student's Visa. Fees increase by approximately 6% per year.

4. The accommodation organized for the student for the duration of their enrolment must be deemed acceptable as specified by the Accommodation Policy in the OSS Handbook.
5. In the event that a student arrives in Australia and cancels his/her enrolment prior to the commencement of the course, no fees will be refunded.
6. Subject to condition 3, if the student wishes to withdraw from the College after the commencement of a course, the Parent/Guardian shall give to the College Principal at least one full term's written notice of intention to withdraw from the College. In default of such notice, a full term's fees at the then ruling rate shall be withheld. Such notice shall be from a parent and addressed to the Principal and should be received by the College before or on the first day of the Term prior to the proposed date of withdrawal.
7. Where a student is withdrawn from Waverley Christian College within the first twelve months, and provided the required term's notice in writing is given, all advance monies paid by the student less any representative office recruitment fee paid by the College will be refunded to the parent or to the student as directed by the parent.
8. To meet government requirements, the College must be advised in writing immediately if a student leaves unexpectedly.
9. Tuition fees and other incidentals invoiced are due and payable upon receipt of accounts. Should fees not be paid by the first week of the term then tuition services will be withdrawn until payment has been received.
10. (a) The student shall attend all applicable lessons, classes, tests and examinations, and submit all required course work, during a course and abide by the regulations of the College that are in force at any time.  
(b) The accommodation approved prior to commencement of the student at the College shall remain unchanged throughout the course, unless the College is notified and gives their approval.  
(c) The College Council reserves the right to require the student to leave a course at any stage if he/she does not, without good reason, fulfil the above requirements expressed in (a) and (b) or if his/her misconduct is such that his/her continued presence would, in the opinion of the College Council, be detrimental to the satisfactory conduct of a course. For the purpose of this Condition, any fee refund is wholly at the discretion of the College Council.
11. In the event of dismissal, the maximum amount considered for refund will be not greater than 50% of any unused fees at the time of dismissal.
12. Relevant refunds will be made within 4 weeks of receiving a written claim from the student.
13. If for any reason the College is unable to offer a course, a full refund of fees paid will be made within 14 days of notification of course cancellation. If for any reason the College is unable to continue offering the course after commencement, a full refund of fees paid, including the portion of the course already taught, will be made within 14 days of course cancellation.
14. This agreement does not remove the right for either the student or the College to take further action under Australia's consumer protection laws.

15. I understand that information supplied by me to Waverley Christian College may be made available to Australian Commonwealth and State Government agencies in accordance with the College's obligations under the ESOS Act 2000 and the National Code, available from [www.dest.gov.au](http://www.dest.gov.au). These obligations include the requirement to advise the appropriate Commonwealth Department of changes to my enrolment and any breach of my student visa conditions relating to my attendance or academic progress.

## Declaration:

I, \_\_\_\_\_ declare that:  
Name of Parent

1. I/we have read and fully understand the enrolment conditions and the information supplied in the Overseas Student Information Handbook
2. The information I have provided on this form is true and correct
3. I will pay my child's tuition fees on time
4. My child will at all times be considerate to his/her fellow students and teachers
5. My child will study diligently
6. My child will obey the College rules & regulations

\_\_\_\_\_  
(Signature of Parent)

\_\_\_\_\_  
(Signature of student )

\_\_\_\_\_  
Date

I hereby apply for the admission of my child/ward on the terms and conditions contained herein and declare that I have the financial capacity to meet the tuition fees and living expenses in Australia

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
Date

It is the policy of Waverley Christian College to comply with the National Privacy Principles as contained in the *Privacy Amendment (Private Sector) Act 2000*. Please refer to the Overseas student Handbook for the Standard Collection Notice which details how the College uses and manages personal information provided to and collected by it.